



# Payne & Brockway, P.A.

## CIVIL ENGINEERS & LAND SURVEYORS

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### INFORMATION FOR ORDERING A PLOT PLAN

Submit via Email to: [plotplans@payne-brockway.com](mailto:plotplans@payne-brockway.com)

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_  
 BUILDER: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_  
 SUBDIVISION: \_\_\_\_\_ PLAT NO.: \_\_\_\_\_  
 LOT NO.: \_\_\_\_\_ BLOCK NO.: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_

**CHOOSE ONE:**

PRELIMINARY PLOT PLAN    PLOT PLAN    ASBUILT    MLO  
 RESTAKE    REVISE SKETCH   P&B NUMBER: \_\_\_\_\_

**"SAME AS"**

LOT NO.: \_\_\_\_\_ BLOCK NO.: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_  
 P&B NUMBER: \_\_\_\_\_

OR

SEE ATTACHED PLANS

GARAGE PLACEMENT (As viewed from street)

LEFT    RIGHT  
 HIGH SIDE    LOW SIDE

BUILD JOB    YES    NO

SPEC. HOUSE    YES    NO

CONTOURS    YES    NO

GARAGE    2 Car    3 Car    OTHER \_\_\_\_\_

SIDE ENTRY    YES    NO

WALKOUT BASEMENT:    YES/LOCATION: \_\_\_\_\_    NO

WALK-UP BASEMENT:    YES/LOCATION: \_\_\_\_\_    NO

DAYLIGHT BASEMENT:    YES/LOCATION: \_\_\_\_\_    NO

PATIO LOCATION: \_\_\_\_\_ SIZE W: \_\_\_\_\_ D: \_\_\_\_\_

DECK LOCATION: \_\_\_\_\_ SIZE W: \_\_\_\_\_ D: \_\_\_\_\_

PATIO/DECK COVERED:    YES    NO

BASEMENT WALL HEIGHT:    8FT    9FT    OTHER: \_\_\_\_\_

CORNER LOT:    YES    NO

RADIAL (square on the lot)    YES    NO

SKEW (angled on the lot) - indicate placement: \_\_\_\_\_

ROUGH STAKE NEEDED FOR CLEARING:    YES    NO

SPECIAL INSTRUCTIONS: \_\_\_\_\_